[Company Name]

[Company Address]

[City, State, ZIP Code]

**Subject: Confirmation of Security Breach Resolution**

Dear [Customer’s Name],

We are writing to inform you that the recent security breach involving your account with [COMPANY NAME] has been fully resolved. The protection and confidentiality of your personal information remain our top priority, and we have taken decisive actions to address the situation.

**What Happened**:

On [Date/Timeframe], we detected [*brief explanation of the breach, e.g., “unauthorized access to certain accounts” or “a system vulnerability”*]. Upon identifying the issue, we acted swiftly to mitigate its impact and secure your information.

**What We Did**:

* [*Action 1, e.g., “Secured all affected accounts and removed unauthorized access.”*]
* [*Action 2, e.g., “Implemented enhanced security measures, including [specific actions, e.g., ‘multi-factor authentication’].”*]
* [*Action 3, e.g., “Partnered with cybersecurity experts to audit and reinforce our systems.”*]

**Impact on Your Information**:

We can confirm that [*detail findings, e.g., “no evidence of unauthorized transactions or misuse of your data was found,” or “the affected data has been restored securely”*].

**Next Steps for You**:

Although the issue has been resolved, we recommend the following as additional precautions:

1. [*Update your password to a strong, unique one.*]
2. [*Monitor your account for any unusual activity.]*
3. [*Contact us immediately if you notice anything suspicious.*]

We are committed to maintaining your trust and will continue to improve our systems to prevent similar issues in the future.

If you have any questions or need further assistance, please contact us directly at [Email Address/Phone Number]. Our support team is available to address any concerns and ensure your peace of mind.

Thank you for your understanding and patience as we resolved this matter.

Yours sincerely,

……………………………………………………….

[NAME]

[TITLE]

[COMPANY NAME]