[DATE]

[NAME AND ADDRESS]

**Notice of Ambiguity under [NAME OF AGREEMENT]**

Dear [ADDRESSEE],

Reference is made to the [NAME OF AGREEMENT], dated [DATE], between [LEGAL NAME OF YOUR PARTY] (“**we**” or “**our**”) and [LEGAL NAME OF OTHER PARTY] (“**you**” or “**your**”) (the “**Agreement**”). Unless otherwise defined, capitalized terms in this letter shall have the meanings assigned in the Agreement.

We are writing to notify you of an ambiguity in Section [NUMBER] of the Agreement, specifically regarding [*DESCRIBE AMBIGUITY, e.g., conflicting interpretations, undefined terms, or unclear obligations*]. This ambiguity has caused [*DESCRIBE IMPACT, e.g., operational uncertainty, performance delays, or disputes*].

To address this issue, we propose clarifying the intent and interpretation of the clause to avoid further confusion. Please confirm your availability to discuss this matter by [DATE], or provide your suggested resolution.

Please direct any questions or responses to [NAME], [TITLE], at [EMAIL ADDRESS/PHONE NUMBER].

This notice is issued without prejudice to any of our rights or remedies, all of which are expressly reserved.

Yours truly,

[LEGAL NAME OF YOUR PARTY]

By: …………………………..

Name: [NAME]

Title: [TITLE]