[On Company Letterhead of PARTY 1]

[PARTY 2]

[Address Line 1]

[Date]

**Notification of Intent to Seek Injunctive Relief**

Dear [ADDRESSEE],

Reference is made to the [NAME OF AGREEMENT], dated [DATE], between [LEGAL NAME OF YOUR PARTY] (“**we**” or “**our**”) and [LEGAL NAME OF OTHER PARTY] (“**you**” or “**your**”) (the “Agreement”).

We are writing to notify you that your actions, specifically [*DESCRIPTION OF ACTIONS, e.g., breach of restrictive covenants, unauthorized disclosure of confidential information, or other violation*], constitute a material breach of the Agreement. Despite our prior attempts to resolve this matter amicably, the breach remains unresolved and continues to cause [*DESCRIPTION OF HARM, e.g., irreparable harm, financial damage, or disruption to operations*].

As a result, we intend to seek injunctive relief to prevent further [harm/disruption/damages]. This relief will be sought to [*specific purpose, e.g., restrain you from [SPECIFIC ACTION] or compel compliance with your obligations under the Agreement*].

We strongly urge you to take immediate corrective action, including:

1. [*SPECIFIC REMEDIAL ACTION, e.g., ceasing the prohibited activity, returning confidential information, or fulfilling contractual obligations*].
2. Confirming in writing by [DATE] that you have complied with the above.

If we do not receive a satisfactory response or resolution by [DATE], we will have no choice but to proceed with filing for injunctive relief in [COURT NAME OR JURISDICTION].

Please direct any questions or responses to [NAME], [TITLE], at [EMAIL ADDRESS/PHONE NUMBER].

This notice is issued without prejudice to any of our rights, remedies, or defenses, all of which are expressly reserved.

Yours faithfully,

……………………………………………………….

**Name:** [NAME]

**Title:** [TITLE]