[COMPANY NAME]

[ADDRESS]

[CITY, STATE, ZIP CODE]

[DATE]

**Subject: Response to Allegations of Non-Compliance with Data Privacy Regulations**

Dear [Recipient’s Name],

We are writing in response to your letter dated [DATE], alleging non-compliance with applicable data privacy regulations by [COMPANY NAME]. After a comprehensive review, we respectfully dispute these allegations and wish to provide the following clarifications.

**Commitment to Data Privacy**

[COMPANY NAME] is committed to upholding the highest standards of data protection in full compliance with [*applicable regulations, e.g., GDPR, CCPA*]. We have robust policies and procedures in place to ensure the secure handling of personal data and to safeguard the rights of all individuals whose data we process.

**Specific Allegations and Clarifications**

1. Allegation: [*Briefly summarize the first allegation.*]
* Our Position: [*Provide factual information or evidence refuting the claim, e.g., policy documentation, compliance audits, etc.*]
1. Allegation: [*Briefly summarize the second allegation, if applicable.*]
* Our Position: [*Provide factual clarification or evidence disproving this claim.*]

**Evidence of Compliance**

To substantiate our position, we are providing the following supporting documents:

* [*List of evidence, e.g., audit logs, data protection policies, training records, etc.*]

These documents demonstrate our commitment to compliance and directly address the concerns raised.

**Open Dialogue**

We are committed to fostering an open and constructive dialogue to resolve any misunderstandings. If you require additional information or further clarification, please do not hesitate to contact [Name, Title] at [Email Address/Phone Number].

We trust that the enclosed information addresses the concerns raised and reaffirms our compliance with all applicable data protection requirements.

Yours sincerely,

……………………………………………………….

[NAME]

[TITLE/POSITION]