[COMPANY NAME]

[ADDRESS]

[CITY, STATE, ZIP CODE]

[DATE]

**Subject: Request for Clarification of Third-Party Data Sharing Practices**

Dear [Recipient’s Name],

I am writing to request clarification regarding your organization’s practices related to the sharing of personal data with third parties. As part of your commitment to ensuring my data is handled responsibly, in accordance with my rights under the [*applicable data protection regulation, e.g., GDPR, UK GDPR, CCPA, etc.*], I would like to better understand how my information is managed.

**Specific Information Requested**

Please provide details regarding:

1. The types of third parties with whom my data is shared.
2. The purposes for sharing this information.
3. Any safeguards or agreements in place to ensure third-party compliance with data protection regulations and how I can access copies of such safeguards, where applicable.
4. How I can access, update, or limit the sharing of my data with third parties.

I would appreciate a response by [*specific deadline, e.g., 14 days from the date of this letter*], in accordance with [*applicable data protection regulation, e.g., GDPR, UK GDPR, CCPA, etc.*].

If you have any questions or require additional information to process my request, please contact me at [Email Address/Phone Number].

Thank you for your attention to this matter.

Yours sincerely,

……………………………………………………….

[NAME]

[TITLE/POSITION]