[NAME]

[ADDRESS]

[CITY, STATE, ZIP CODE]

[DATE]

[ADDRESSEE’S NAME]

[ADDRESS]

[CITY, STATE, ZIP CODE]

**Subject: Request for Mentorship and Guidance**

Dear [Mentor’s Name],

I hope this message finds you well. My name is [NAME], and I am the founder of [STARTUP NAME], a company focused on [*brief description of your startup’s mission or product, e.g., “simplifying contract review for SMBs ”*]. As I work to grow and navigate the challenges of building this venture, I am seeking mentorship and guidance from experienced individuals like yourself.

Your expertise in [*specific field or industry, e.g., “scaling technology startups,” “product development,” or “early-stage fundraising”*] and your track record with [*specific achievements, companies, or roles they are known for*] are truly inspiring. I believe your insights could be invaluable as I work to address challenges such as [*briefly mention a key challenge, e.g., “establishing product-market fit,” “building a scalable business model,” or “developing a go-to-market strategy”*].

**What I’m Seeking**:

I would greatly appreciate the opportunity to:

* [*Example: Receive feedback on my business strategy or product roadmap.*]
* [*Example: Learn from your experience in building strategic partnerships.*]
* [*Example: Understand best practices for securing early-stage funding.*]

I am mindful of your time and would be happy to structure our interactions in a way that works best for you, whether it’s through periodic calls, emails, or meetings.

**Next Steps**:

If you’re open to discussing this further, we can schedule a short call at your convenience to explore how we might work together. Please let me know a time that works for you, or I can adjust to fit your schedule.

Thank you for considering this request. Your mentorship could make a significant difference in helping me realize the potential of [STARTUP NAME]. I look forward to hearing from you.

Yours sincerely,

[NAME]

[TITLE/POSITION]